GUIDANCE FOR DOCUMENTS' SUBMISSION ON FOUNDATION FACULTY
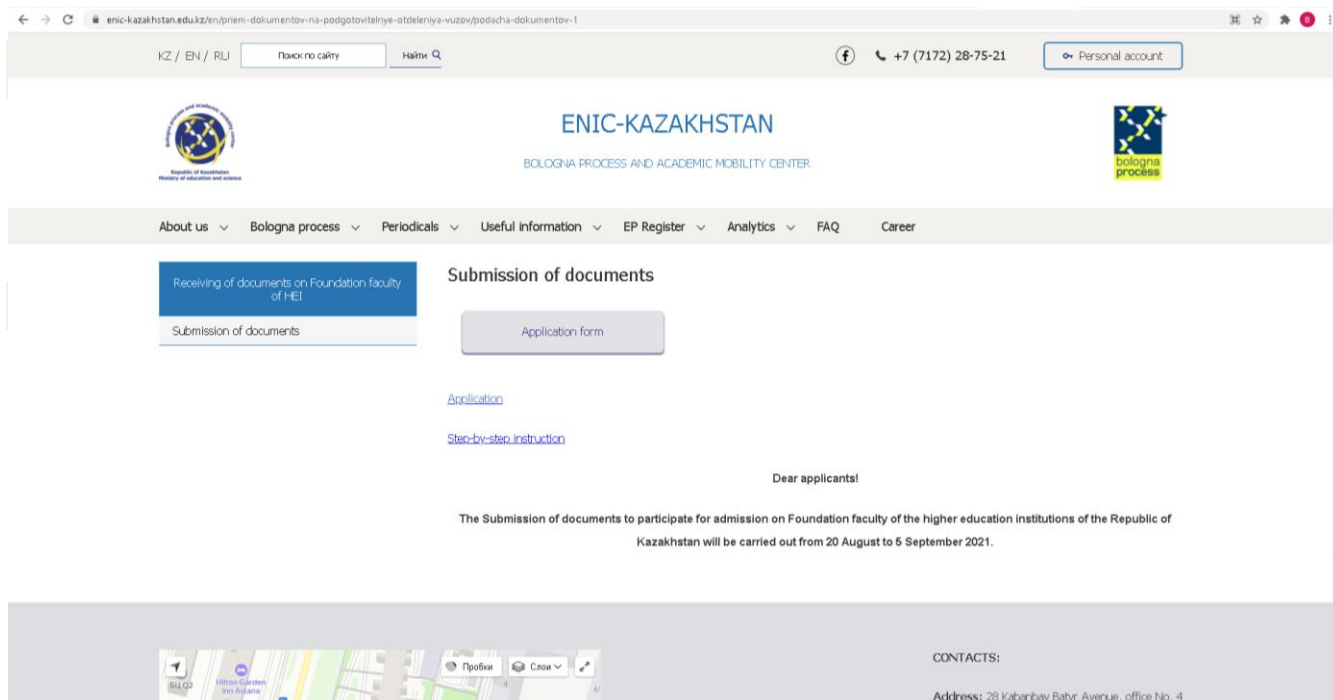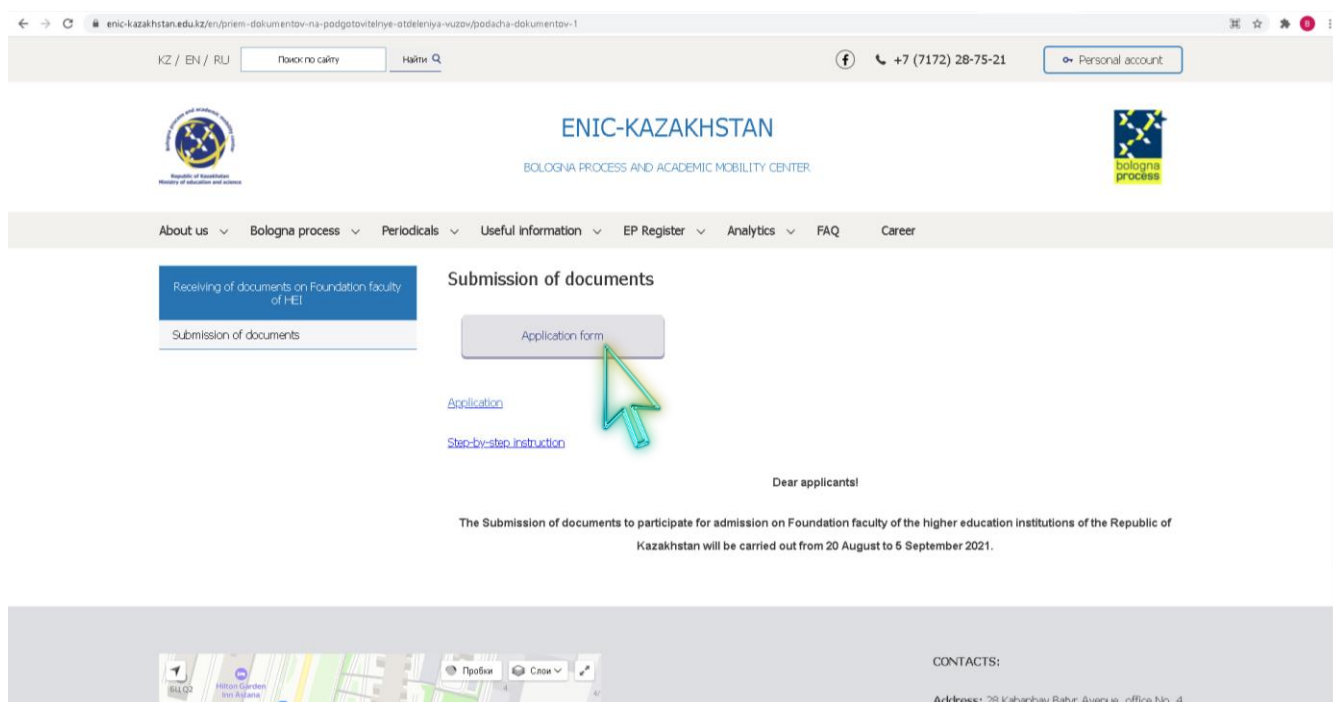
Documents' submission

Open a browser and type in the address bar: https://enic-kazakhstan.edu.kz/en/priem-dokumentov-na-podgotovitelnye-otdeleniya-vuzov/podacha-dokumentov-1

The following page will appear:

Press on the flowchart "Form for applicants"

(Pic. 2).

In the open window you should fulfill the Application form (pic. 3, 4, 5). You should fulfill all fields of the form.

You should indicate name and surname of the applicant in the fields "First name" and "Surname".

(Pic. 3).

(Pic. 4).

(Pic. 5).

In the field "Date of birth", you should choose a day, month and year of your birth from the popup window, which appears at pressing the necessary field.
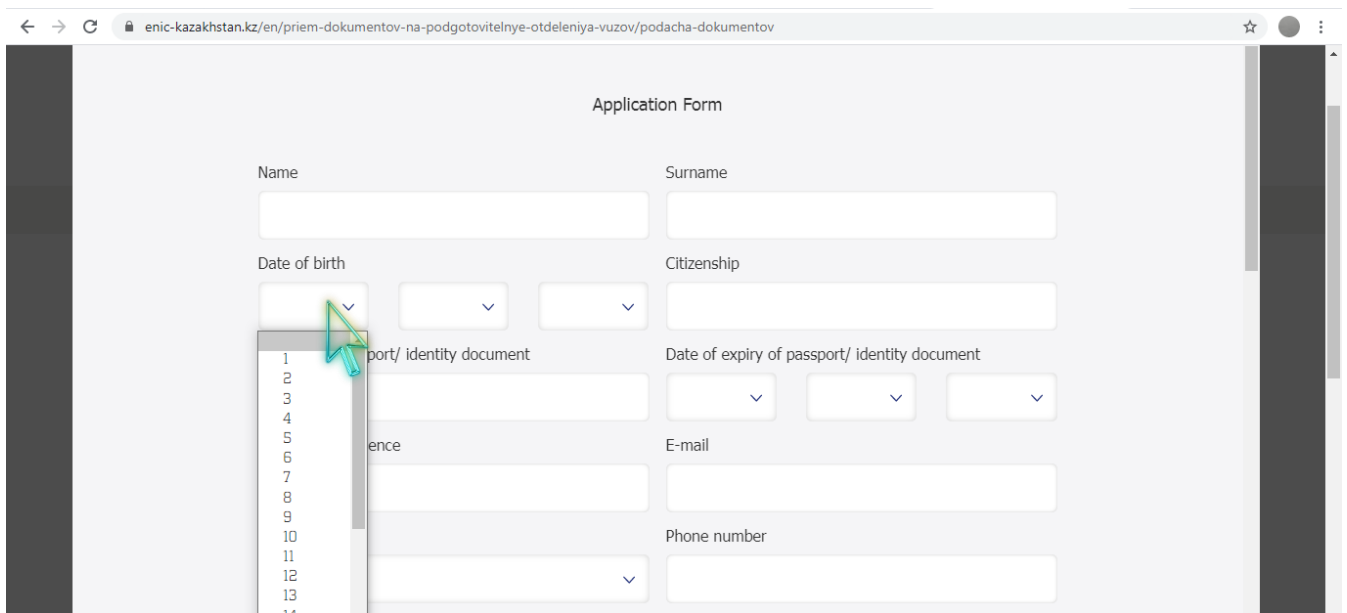
(Pic. 6).

In the field "Expiry date of passport/ID" you should choose a date, month and year from the popup window, which appears at pressing the necessary field.
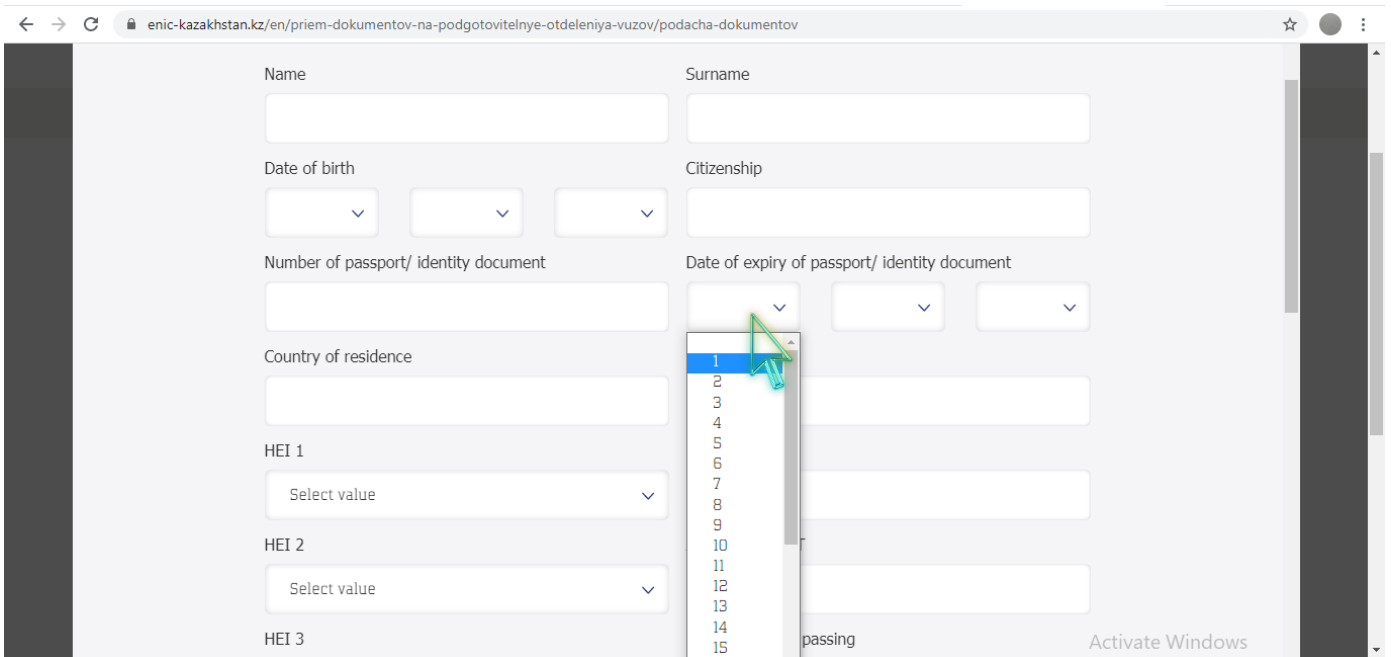
(Pic. 7).

In the field "HIE 1", "HEI 2", "HEI 3" you should choose the preferred HEIs from the popup window, which appears at pressing the necessary field. Please note you should choose three different preferred HEI in all these fields.
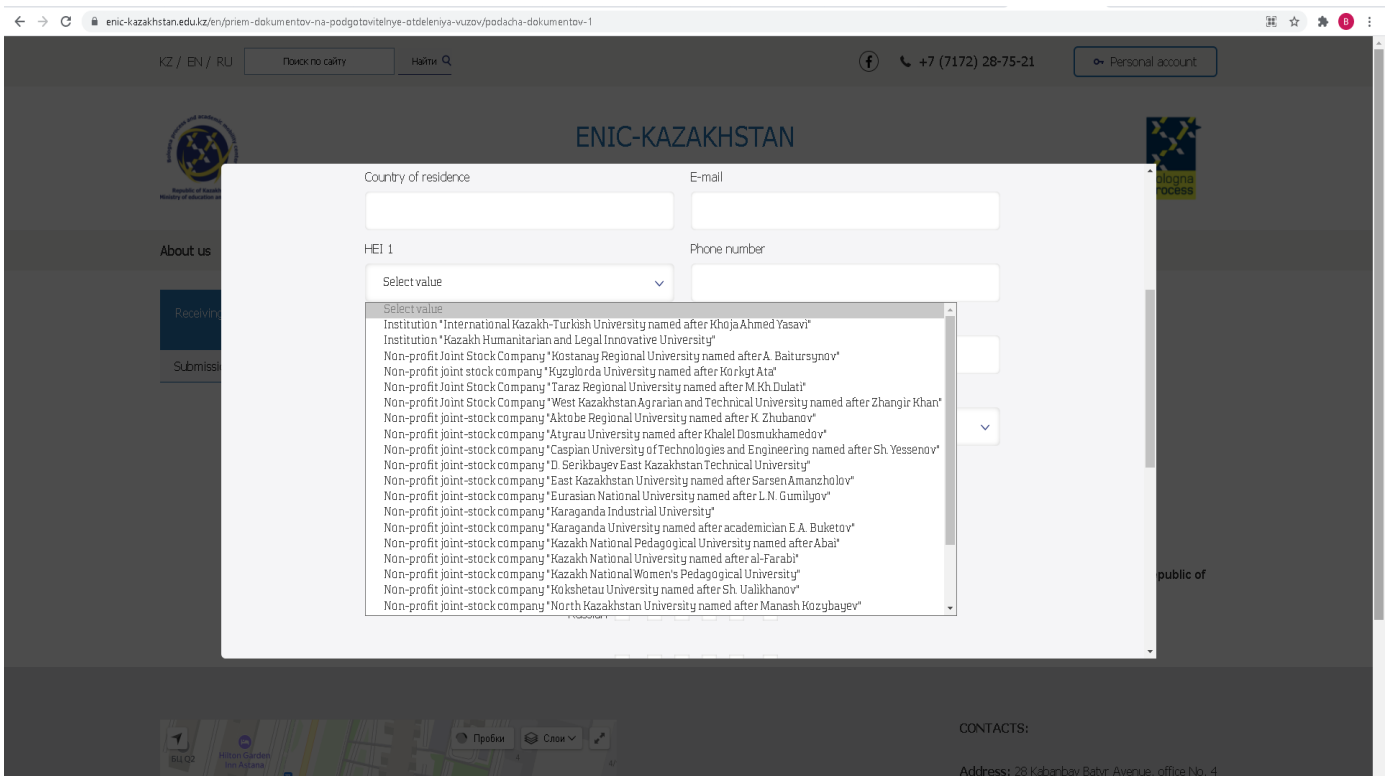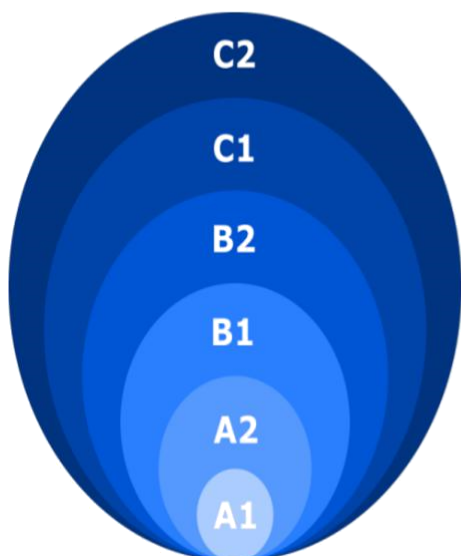

(Pic. 8).

In the field "Language knowledge level" you should indicate the knowledge level of each language specified in the form.

(Pic. 9).

Таблица уровня владения языками по CEFR

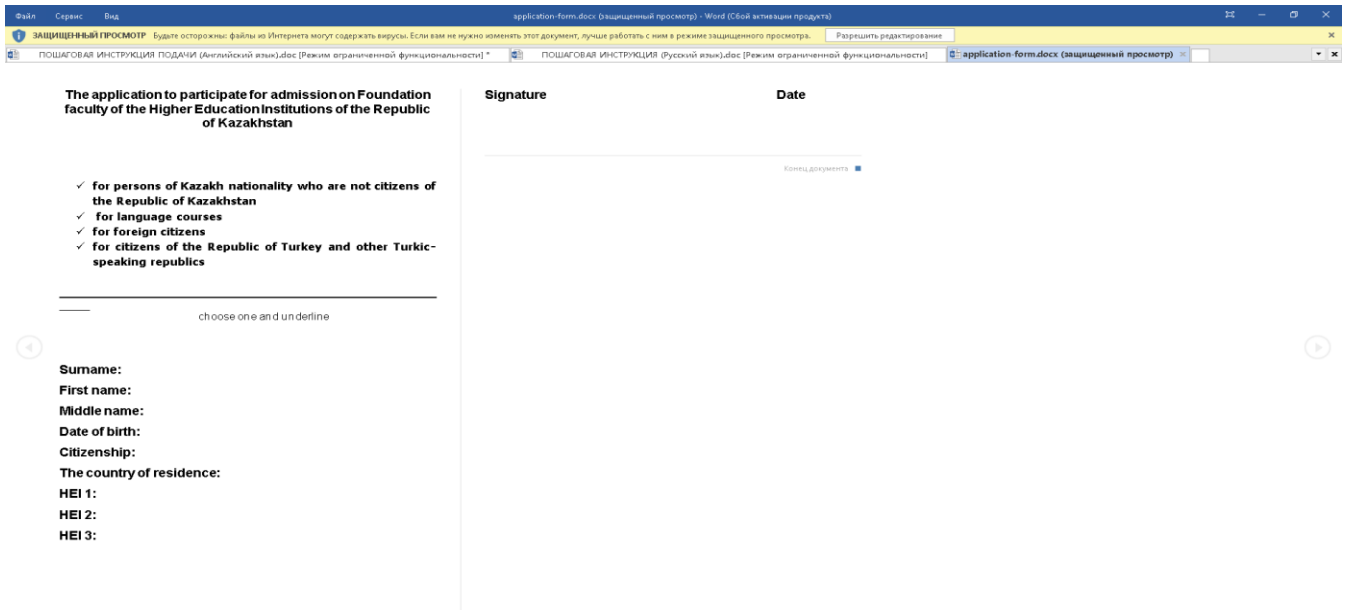| Уровень по CEFR	Уровень владения казахским, русским и английским языками
C2 Уровень профессионального владения	Advanced (продвинутый)
C1 Уровень профессионального владения	Pre-Advanced (почти продвинутый)
B2 Пороговый продвинутый уровень	Upper-Intermediate (высокий)
B1 Пороговый уровень	Intermediate (средний)
A2 Предпороговый уровень	Pre-intermediate (подготовительный средний)
A1 Уровень выживания	Elementary (начальный)

(Pic. 10).

You can download the application form following the link: https://enic-kazakhstan.kz/ru/priem-dokumentov-na-podgotovitelnye-otdeleniya-vuzov/podacha-dokumentov

Press on the application form and save the form to your computer.

(Pic. 11).

In the opened text editor press on a popup console "Allow editing".

The application to participate for admission on Foundation faculty of the Higher Education Institutions of the Republic of Kazakhstan

✓ for persons of Kazakh nationality who are not citizens of the Republic of Kazakhstan
✓ for language courses
✓ for foreign citizens
✓ for citizens of the Republic of Turkey and other Turkic-speaking republics

_____
choose one and underline

Surname:
First name:
Middle name:
Date of birth:
Citizenship:
The country of residence:
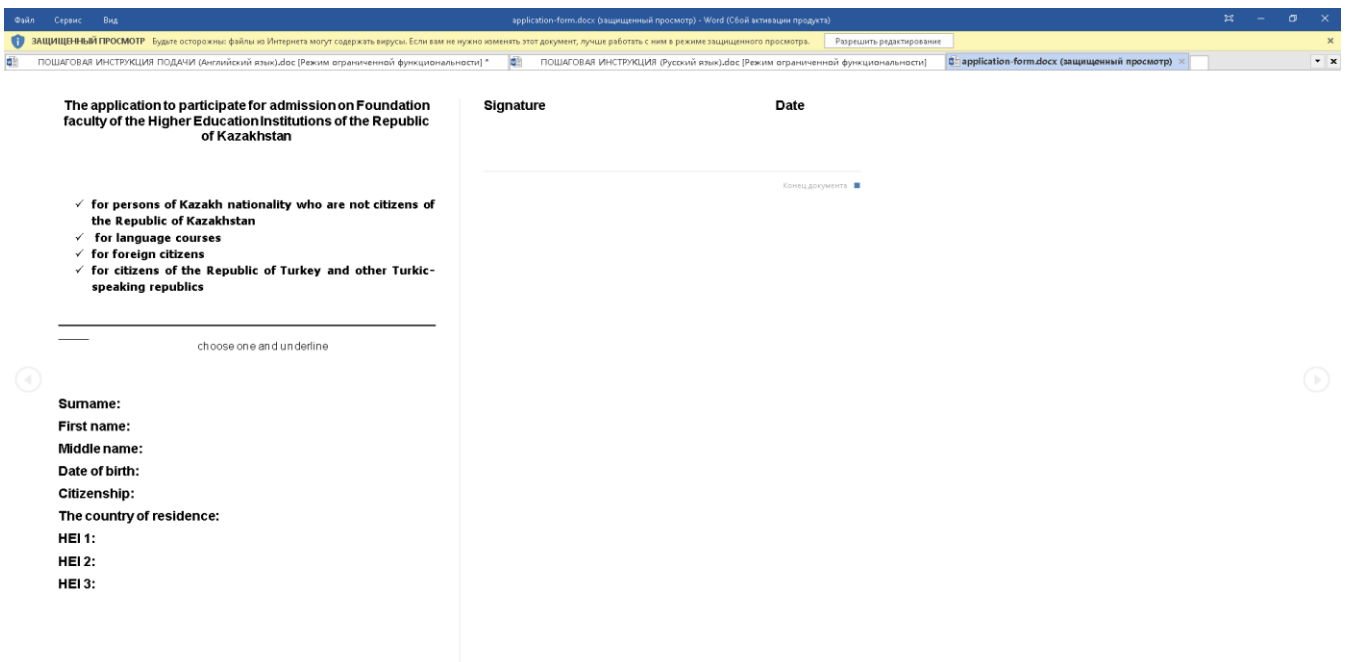HEI 1:
HEI 2:
HEI 3:

Signature   Date

(Pic. 12).

In the application, you **must select one category** from four categories:
• for persons of Kazakh nationality who are not citizens of the Republic of Kazakhstan
• for language courses *
• for foreign citizens
• for citizens of the Republic of Turkey and other Turkic-speaking republics
  and **emphasize what is needed**.
* "Language courses" are chosen by citizens of Kazakhstan planning to raise the level of the English languageChoose one category, fill out the application and save the form to your computer in a folder convenient for you.

The application to participate for admission on Foundation faculty of the Higher Education Institutions of the Republic of Kazakhstan

✓ for persons of Kazakh nationality who are not citizens of the Republic of Kazakhstan
✓ for language courses
✓ for foreign citizens
✓ for citizens of the Republic of Turkey and other Turkic-speaking republics

_____
choose one and underline

Surname:
First name:
Middle name:
Date of birth:
Citizenship:
The country of residence:
HEI 1:
HEI 2:
HEI 3:

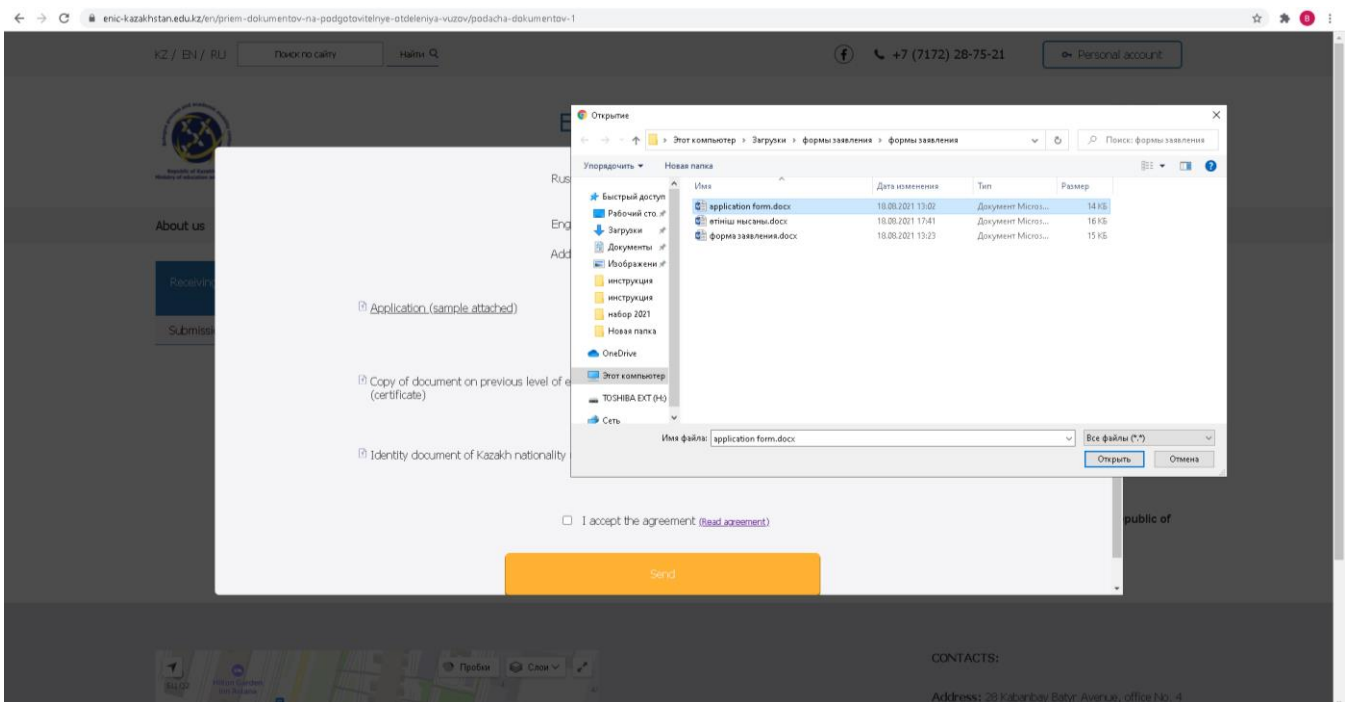Signature   Date

(Pic. 13).

Pressing "Application form (sample attached)" you can download the form that you saved to your computer.
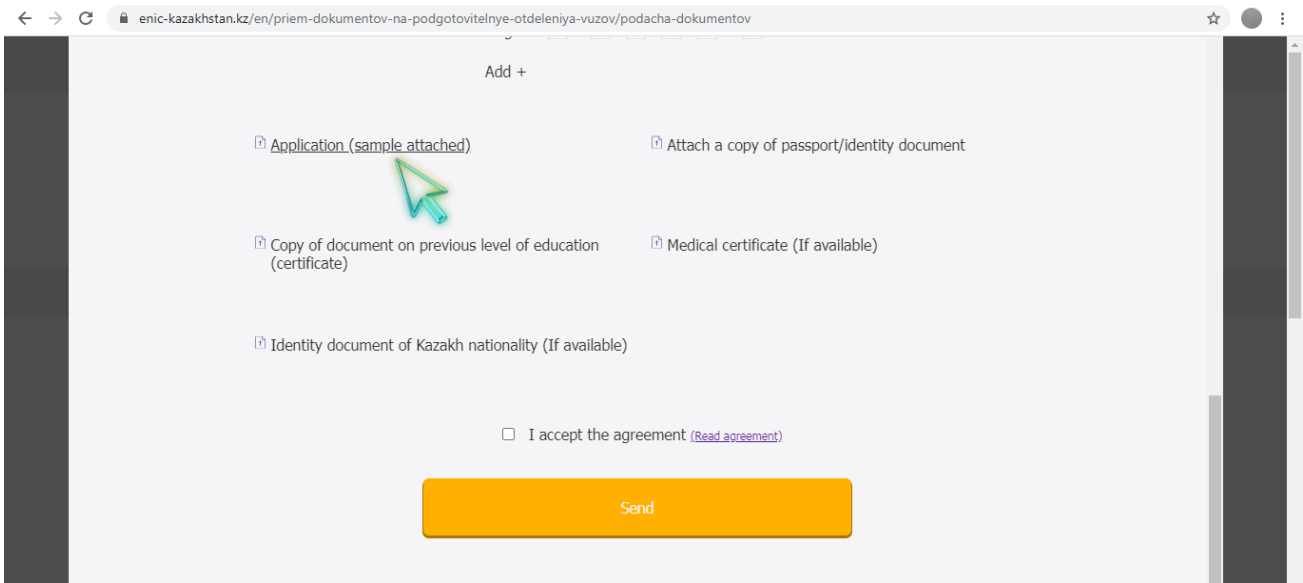

(Pic. 14).

(Pic. 15).

In the field "Attach copy of passport/ID" and "Document on previous level of education (certificate) you should attach the electronic documents according to the picture 16, as well as if available "Medical certificate" and "Identity document of Kazakh nationality".
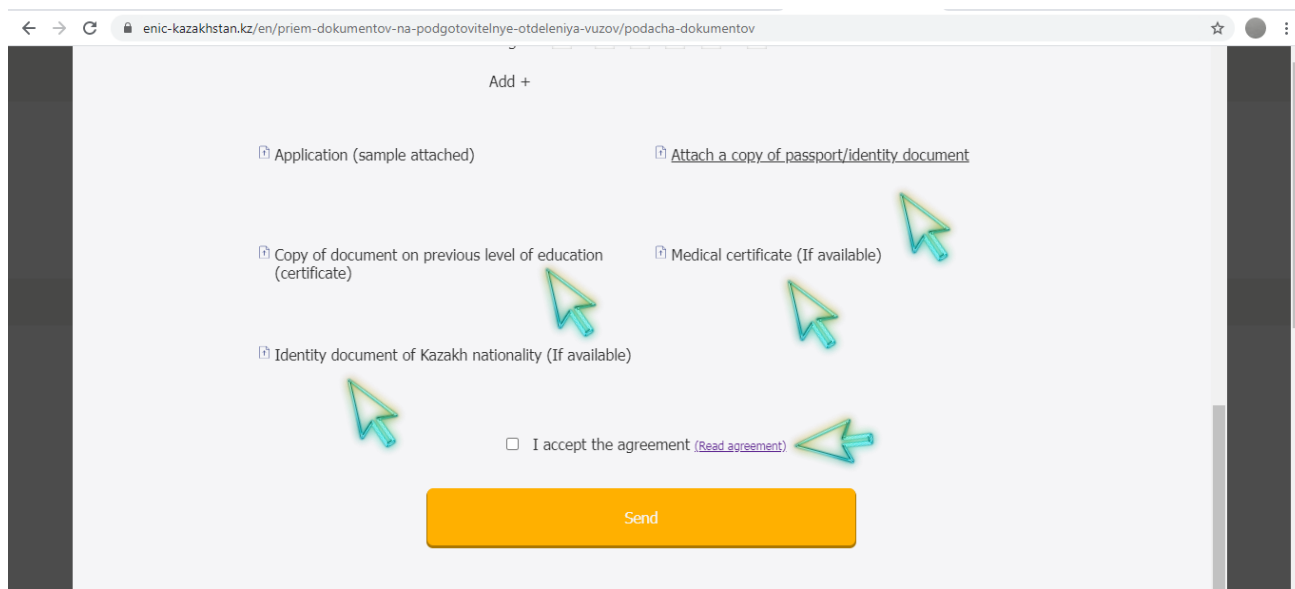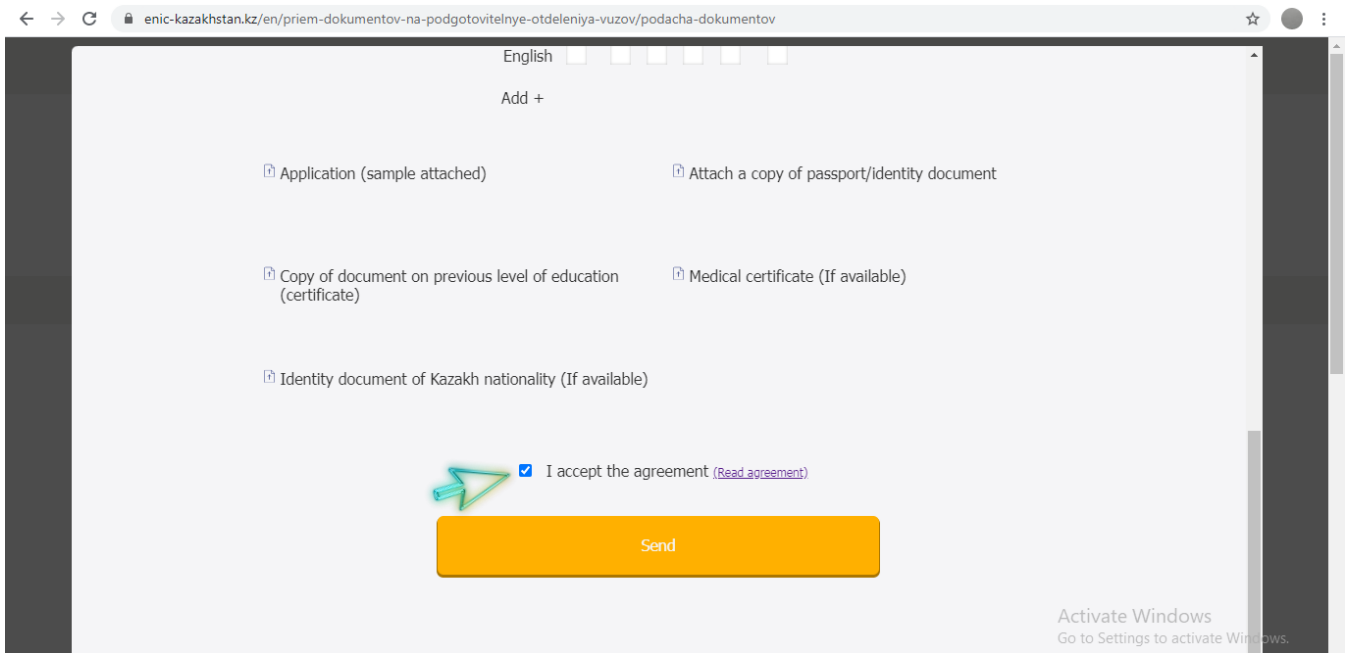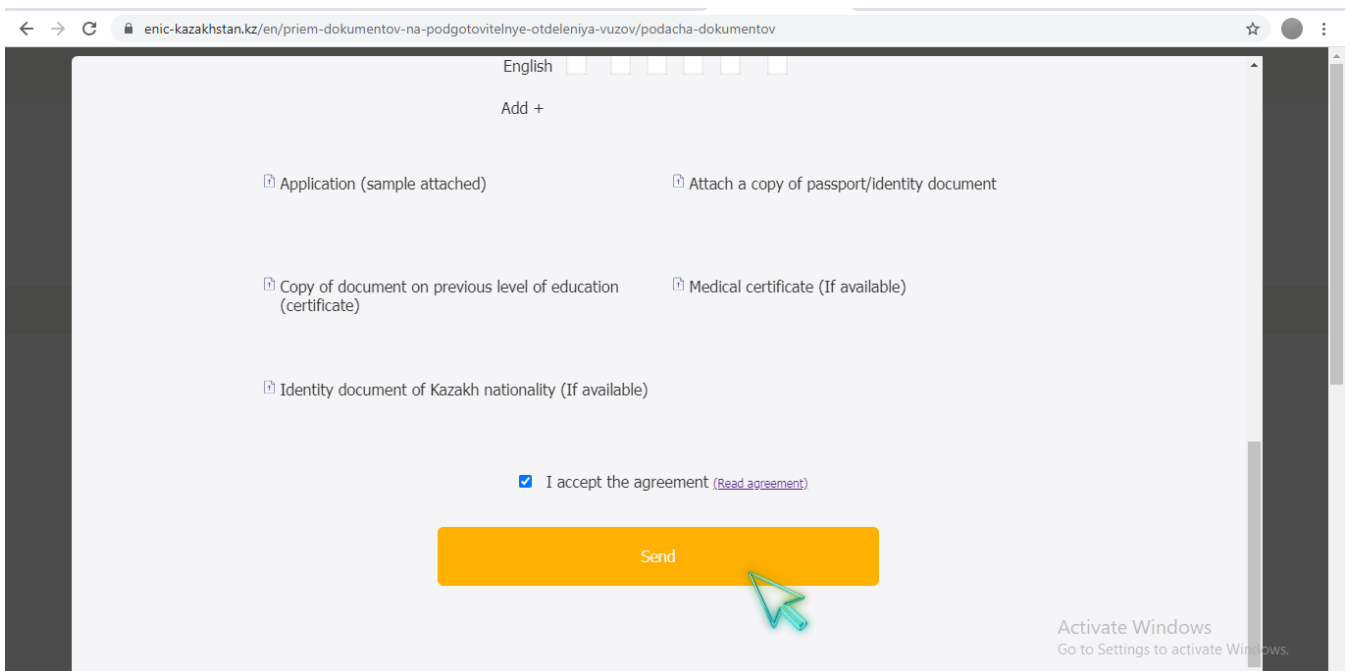

(Pic. 16).

After attaching the documents, you can familiarize yourself with the agreement by clicking "Read the agreement" (Pic. 17), if you agree, tick the box "I accept the agreement" (Pic. 18), and click on the "Send" button (Pic. 19).
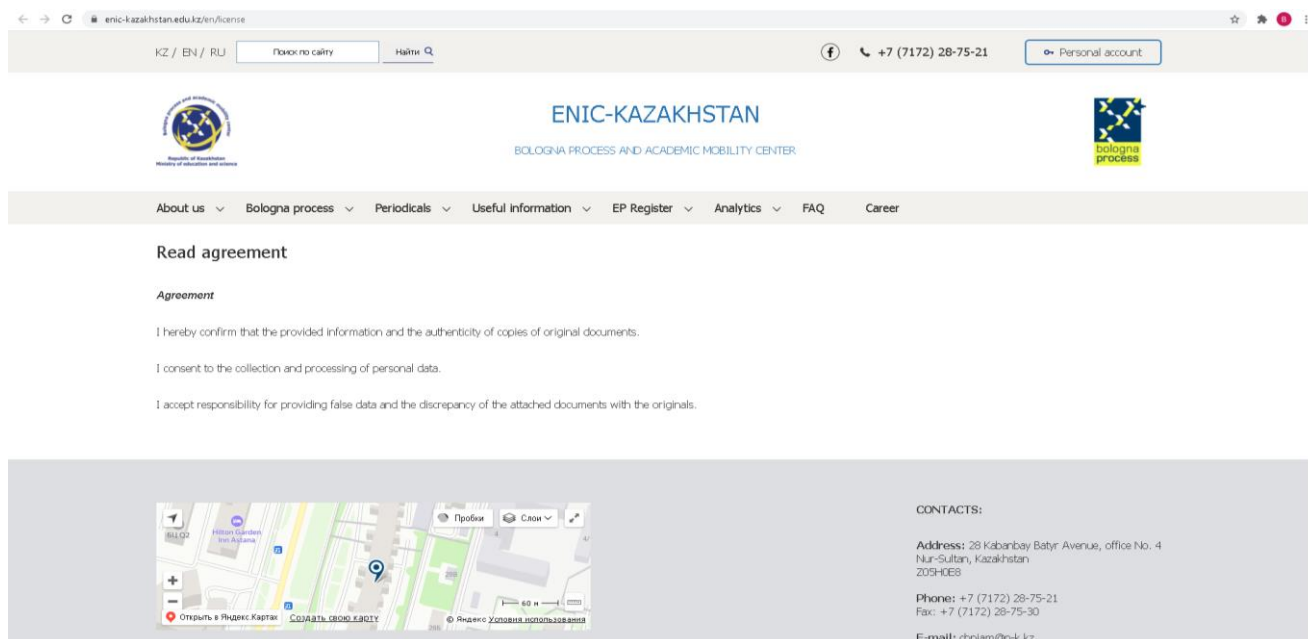
(Pic. 17).

(Pic. 18).

(Pic. 19).

When your application is approved, you will receive a letter via email address you specified with notification of the approval or not approval of the documents.